



## ***Intention to implement a Memorandum of Understanding (MOU) between Bathurst Bulldogs 'Senior Rugby Club' and Bathurst Bulldogs 'Junior Rugby Club'.***

### **Preamble.**

Bathurst Bulldogs Rugby Club (Incorporated) and Bathurst Bulldogs Junior Rugby Club (Incorporated) are separate entities managed by separate committees who use a shared facility (Ann Ashwood Park and associated clubhouse) in the delivery of and participation in Community Rugby in the Bathurst Area. These clubs are referred to as the "Senior" and "Junior" clubs respectively.

This MOU is not a legally binding document. It is an agreement between the senior and junior clubs to establish a common framework to maintain and enhance the operations of the two entities and the facilities in a shared manner moving forward, ensuring good financial stewardship of funds and to ensure Rugby, in Bathurst, remains in good health into the future.

As of August 2020, both Senior and Junior clubs;

- manage their own bank accounts in accordance with the rules and regulations stipulated by the Incorporations Act.
- Conduct their own meetings, (General, Special and Annual), presentations and other events.
- Utilise the Ken Laird Oval and John Maynard field (Ann Ashwood Park) and associated council managed grounds for the purposes of training and playing rugby and other activities from time to time.
- Utilise the Bathurst Bulldogs clubhouse and associated changerooms, sheds and storage areas for the purposes of which those facilities are designed.
- Work to foster rugby in the Central West of NSW.

The intent of this MOU is to;

- provide a framework for both Senior and Junior clubs to operate in a shared and collaborative (combined) manner.
- to ensure current and future management committees of both clubs understand the requirements to maintain the shared facilities for both clubs to continue to use and enjoy in the future.
- to streamline the administrative overhead of running 2 separate entities.
- ensure an appropriate level of governance is implemented to ensure the long term financial viability for both parties into the future.

### **High Level summary as at August 2020.**

- The Ken Laird Oval and the John Maynard fields are owned and maintained by Bathurst Regional Council. The Senior Club pays an annual maintenance fee on behalf of all users of the grounds to the Council.
- The Clubhouse, amenities, changerooms, sheds and other structures were built and paid for through a combination of Federal, State and Local government funds and bank loan to the senior club. These amenities are, in general, maintained by the Senior club annually.
- The Electricity account for the facility is paid for by the Senior club.

\*\*\* The junior club make financial contributions to the paying of the above expenses in the following manner.

- The junior treasurer transfers approximately 35% of the total expenses from the juniors bank account to the seniors account periodically.

### **Benefits of a common framework.**

1. Single public facing entity.
2. Combined web page / landing page for Bathurst Rugby, with branches to junior club as well as senior club (and to old boys as well)
3. Consolidated 'Rugby' calendar for all tiers ensuring better overall scheduling and management of events.
4. Consolidated end of year financial accounts.
5. Consolidated funding of shared facility expenses.
6. Potential cross over of coaching with Seniors / Juniors.
7. Leverage of improved sponsorship opportunities.
8. Improved pathways for Juniors.

## Memorandum of Understanding.

1. The Club committee be referred to as the Bathurst Bulldogs Rugby Committee.
2. The Junior club committee be a sub-committee of the Bathurst Bulldogs Rugby Committee.
3. The Senior Club constitution be changed to include a Vice-President Juniors. 3 vice presidents in total being Vice president Seniors, Vice President Juniors, Vice President Infrastructure (operations).
4. The Junior committee have two (2) permanent positions on the Bathurst Bulldogs Rugby Committee, being the President and the Vice-President (or nominee)
5. The Bathurst Bulldogs Rugby Committee maintain a Consolidated Infrastructure Account (bank account), from which all general operating expenses are paid.
6. The Junior Committee maintain a separate "Operating account" limited to a maximum amount of \$30,000.00. When funds exceed \$30,000.00, excess funds are to be transferred to the Bathurst Bulldogs Consolidated Infrastructure Account by the treasurer.
7. The junior committee is to be elected annually in similar manner to what has occurred in the past and be responsible for the operational management of the junior club.
8. Both Bathurst Bulldogs Rugby Committee and Juniors sub-committee will have separate credit cards to enable the holders of those cards to operate the respective entities efficiently. The limits on the cards is to remain at \$1,000.00 until changed by committee.
9. Any expenses of the Bathurst Rugby Club that exceed \$10,000.00 need to be approved by Bathurst Bulldogs Rugby Committee.
10. A transition period of 12 months will be adhered to before consolidating the operating accounts into one.
11. At the end of the year, the Treasurer of the Bathurst Bulldogs Rugby Committee will do one set of consolidated accounts from all operating and other accounts.
12. The Bathurst Rugby Club Annual General Meeting is to be preceded by a meeting of the Junior club to appoint office bearers for the forthcoming season. President and Vice President (Juniors) elected at that meeting are automatic committee members to Bathurst Bulldogs Rugby Committee to forth coming year, ratified at AGM.
13. Office bearers of the juniors will include;
  - o President, Vice President, Secretary, Registrar, Walla Coordinator, Junior Coordinator, 4 committee members

This memorandum is to be enacted through the signing of the signature page by both the President and Treasurer of both the senior and junior clubs, but only after the respective management committee of both parties have agreed to proceed.

Signed By:

Bathurst Bulldogs 'Senior' President

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Date:

Bathurst Bulldogs 'Senior' Treasurer.

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Date:

Bathurst Bulldogs 'Junior' President

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Date:

Bathurst Bulldogs 'Junior' Vice President

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Date: